

JUBILEE MISSION COLLEGE OF NURSING, KACHERY, THRISSUR



AUDIT REPORT

ACADEMIC YEAR: 2022-2023



Academic Audit is a systematic way of reviewing the quality of education of the institution. It is aimed towards quality assurance and in bringing improvements in the education system of the college.

The dynamics of higher education require an Academic Audit in order to attain and sustain academic excellence. A system for managing academic quality across the entire institute has been established by the office of the Internal Quality Assurance Cell. Its goal is to compile data based on evidence on the caliber of academic programs. The Academic Audit promotes a mindset that ongoing assessment, quality enhancement, and maintenance of the various academic programs' best practices

Objectives:

1. To understand the existing system and assess the strengths and weakness of the Departments and Administrative units and to suggest the methods for improvement and for overcoming the weakness.
2. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc
3. To evaluate the optimum utilization of financial and other resources
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies
5. To make suggestions for improvement to the Departments for necessary changes

The purpose of the audit is to:

- ✓ Offer a faculty-driven method for a continuous improvement process
- ✓ Encourage communication between administrators, professors, and students
- ✓ Offer self-assessment based on quality principles
- ✓ Encourage integration across programs and disciplines

Jubilee Mission college of Nursing conducts academic audit once in a year. It is carried out department wise and was conducted based on the criterion of the NAAC covering all academic activities of the College.

The schedule for the audit is:

SI NO	Department	Date	Auditors
1.	Medical Surgical Nursing	21.07.22	Sr Dhanya Ms.Seeja Jacob
2.	Child Health Nursing	22.07.22	Dr. Sr Philoresmi Ms.Neethu Jose
3.	Mental Health Nursing	23.07.22	Ms.Sheeja Sebastian Ms.Jaicy John
4.	Obstetrics and Gynaecologic Nursing	25.07.22	Dr.Sr.Tresa Anto Ms.Justy Joy
5.	Community Health Nursing	26.07.22	Prof.Reena Vincent Sr.Godwin

The observations made by the team are mentioned below



Name of the department: Medical Surgical Nursing

Criteria	Academic Audit Report : Criteria wise
<u>CRITERIA: I.</u> CURRICULAR PLANNING AND IMPLEMENTATION:	<p>The department works in par with the department calendar and take significant decisions in formal meetings</p> <p>All the courses offered in the department are as per the guidelines of the regulatory Bodies</p> <p>The department participate and conduct courses in collaboration with other Departments</p> <p>Course feedback and readressal is done by the department every year after completion of the course</p> <p>Curriculum implementation is carried out by following the syllabus which is prescribed by Indian Nursing Council and Kerala University of Health Sciences.</p> <p>Course plan. Unit plan. Lesson plan, is prepared for smooth implementation of curriculum</p> <p>Master rotation and clinical rotation is prepared by the respective faculty and get it approved in the curriculum meeting</p> <p>Regular curriculum meeting is conducted for the better planning of curriculum</p> <p>Department Calendar is prepared by the HOD and it is followed</p> <p>Inputs to students are through:</p> <p>✓ Lectures cum discussion</p>

	<ul style="list-style-type: none"> ✓ Power Point Presentation ✓ Seminars, workshops ✓ Case Study, Care analysis, Clinical profile ✓ Different student centric teaching learning methods ✓ Role Play, simulation, Group discussion ✓ Field visits ✓ Clinical experience ✓ Demonstration etc <p>Add on courses and value added courses are offered to the students which helps the students to meet the increased demand of the profession and also to improve the employability skill</p>
<p><u>CRITERIA II:</u></p> <p>TEACHING LEARNING AND EVALUATION</p>	<p>Department identifies the advanced and slow learners after the first sessional examination by using the prescribed criteria and provide programmes for slow performers and advanced learners</p> <p>The department follows an appropriate Teaching methodology to achieve the learning outcome and maintains teaching methodology file</p> <p>The department assist the students in developing clinical skills and provide training on simulation</p> <p>the department have all updated faculty details and maintain the faculty profile</p> <p>The department ensures the examination system is followed as per the policy guidelines and adhere to the academic calendar for conducting the examination</p> <p>Examination cell has the responsibility in conducting the examination robust and timely</p> <p>Department observe and measure the learning outcomes</p>

	<p>systematically. Prepares the course outcome, Programme outcome and programme specific outcome. It is intimated to the students and incorporate in the teaching learning method</p> <p>The department helps in organizing the mentor mentee program regularly and maintains mentor mentee record</p> <p>Department monitors student progression by analyzing the results</p> <p>Clinical Skill Laboratory and Simulation based Learning helps the students to improve the clinical skills</p> <p>Department maintains</p> <ul style="list-style-type: none"> ➤ Continuous Internal Assessment criteria ➤ Competency based Assessment ➤ Workplace based Assessment ➤ Self-Assessment ➤ OSCE & OSCE ➤ Midcourse Improvement file ➤ Question paper and Answer key file ➤ Learning Outcome file ➤ Mentor Mentee Record
<p><u>CRITERIA III:</u></p> <p>RESEARCH, INNOVATIONS AND EXTENSION</p>	<p>The department conduct and participate in seminar /workshop /conference and the faculty is encouraged to attend the workshops/ Seminars conducted outside the institution</p> <p>The department have publications in journals (indexed & non indexed) papers published in national/ international conference proceedings</p> <p>And encourages the faculty to publish the articles in indexed journals</p> <p>The department have research projects of BSc and MSc Nursing</p>

	<p>students</p> <p>The department conduct consultancy services like validation of research tools, resource persons and expert talks in conferences and workshops etc</p> <p>The department conduct and coordinate any kind of extension activities which focuses on the underprivileged</p> <p>The department conduct and coordinate in-service educations as per the need of the institution</p>
<p><u>CRITERIA IV:</u></p> <p>INFRASTRUCTURE AND LEARNING RESOURCES</p>	<p>The department take initiative in providing experience to students in Laboratories, Animal house and Herbal garden</p> <p>Gate entry register is kept in all the labs</p> <p>Departmental library is available for the faculty</p> <p>Does all classrooms are facilitated with ICT enabled tools for teaching and Learning</p>
<p><u>CRITERIA V:</u></p> <p>STUDENT SUPPORT AND PROGRESSION:</p>	<p>Majority of the students qualifies the competitive examination after completing the programme</p> <p>There is a progression of students to higher education</p>
<p><u>CRITERIA VI:</u></p> <p>GOVERNANCE AND LEADERSHIP</p>	<p>Department has stated its Vision, Mission and Objectives and excellence based on the institutional vision, Mission and Objectives</p> <p>Department has a proper assignment of various responsibility to faculty</p> <p>Department has an organogram in line with the organogram of the institution, Strategic planning considering the institutional strategic plan, conduct departmental meeting once in a month and maintains minutes of the meeting</p> <p>Journal presentation helps to add up the research knowledge among the faculty</p> <p>SWOC analysis is done every year for the evaluation and better future</p>

	<p>planning</p> <p>The faculty attended any workshop with financial support from institution / professional bodies</p> <p>Faculty undergoes regular training on professional development/ administrative training</p> <p>Department has a performance appraisal system for the teaching faculty</p> <p>Department conduct FDP, Journal club, orientation/ induction programs, refresher course, short term course etc</p> <p>Department has any external resource utilization</p>
<u>CRITERIA VII:</u> INSTITUTIONAL VALUES AND BEST PRACTICE	<p>Department has Health education practice and health education is provided in the hospital and in the community</p> <p>Department takes initiative in conducting Post clinical conference</p>
<u>CRITERIA VIII:</u> NURSING PART	<p>A well-equipped skill lab is available for the students and it is maintained well. Students are exposed to the clinical area for their practical experience.</p> <p>Department collects clinical skill lab feedback every year and necessary action is taken based on the feedback</p>

SWOC Analysis of the Department

Strengths

- ✓ Sufficient number of faculty in the department
- ✓ PhD scholars in the department
- ✓ Provision for research activity
- ✓ Regular journal club

Weakness:

- ✓ Minimum number of paper publication in the indexed journal
- ✓ Less number of funded project

Opportunities:

- ✓ Collaboration with Jubilee Mission Medical College and research institute
- ✓ Research center in the parent hospital

Challenges:

- ✓ More number of courses

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21/7/22
Signature of IQAC Coordinator



Angeles
21/07/2022
Signature of the Principal

PRINCIPAL
Jubilee Mission College of Nursing
THRISSUR - 680 005



Name of the department: Child Health Nursing

Criteria	Academic Audit Report : Criteria wise
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	<p>systematically. Prepares the course outcome, Programme outcome and programme specific outcome. It is intimated to the students and incorporate in the teaching learning method</p> <p>The department helps in organizing the mentor mentee program regularly and maintains mentor mentee record</p> <p>Department monitors student progression by analyzing the results</p> <p>Clinical Skill Laboratory and Simulation based Learning helps the students to improve the clinical skills</p> <p>Department maintains</p> <ul style="list-style-type: none"> ➤ Continuous Internal Assessment criteria ➤ Competency based Assessment ➤ Workplace based Assessment ➤ Self-Assessment ➤ OSCE & OSCE ➤ Midcourse Improvement file ➤ Question paper and Answer key file ➤ Learning Outcome file ➤ Mentor Mentee Record
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SWOC Analysis of the Department

Strengths:

- ✓ Experienced faculty
- ✓ Availability of PhD guide ship
- ✓ Consultancy services

Weakness:

- ✓ Publication in UGC care list journals

Opportunities:

- ✓ Provision for counselling services
- ✓ Interdisciplinary collaboration
- ✓ Research activity

Challenges:

- ✓ Expansion of service

Signature of IQAC Coordinator

Ngd C
22/7/22

Signature of the Principal

Angelab
22/7/22



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Jubilee Mission College of Nursing
THRISSUR - 680 005

Angelab
22/7/22

Audit Report 2022-2023



Name of the Department: Mental Health Nursing

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	<p>The department conduct and coordinate any kind of extension activities which focuses on the underprivileged</p> <p>The department conduct and coordinate in-service educations as per the need of the institution</p>
<p><u>CRITERIA IV:</u></p> <p>INFRASTRUCTURE AND LEARNING RESOURCES</p>	<p>The department take initiative in providing experience to students in Laboratories, Animal house and Herbal garden</p> <p>Gate entry register is kept in all the labs</p> <p>Departmental library is available for the faculty</p> <p>Does all classrooms are facilitated with ICT enabled tools for teaching and Learning</p>
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<u>CRITERIA VIII:</u> NURSING PART	<p>A well-equipped skill lab is available for the students and it is maintained well. Students are exposed to the clinical area for their practical experience.</p> <p>Department collects clinical skill lab feedback every year and necessary action is taken based on the feedback</p>

SWOC Analysis of the Department

Strengths:

- ✓ YouTube channel- updated with recent practices
- ✓ Best facility for clinical exposure
- ✓ Availability of community psychiatry visits

Weakness:

- ✓ Staff shortage and frequent turnover of the staff
- ✓ Deficiency of departmental project
- ✓ Minimum number of paper publication in indexed journals

Opportunities:

- ✓ Provision for counselling services
- ✓ Interdisciplinary collaboration
- ✓ Research activity

Challenges:

- ✓ Patient shortage
- ✓ Expansion of service
- ✓ Absence of clinical skill lab

Signature of IQAC Coordinator



Signature of the Principal

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Audit Report 2022-2023



Name of the department: Obstetrics and Gynecologic Nursing

Criteria	Academic Audit Report : Criteria wise
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SWOC Analysis of the Department

Strengths

- ✓ Contribution in extension activities
- ✓ Regular departmental meeting and journal club meeting

Weakness:

- ✓ Inadequacy of skill labs as per new syllabus

Opportunities:

- ✓ Good clinical resources
- ✓ Interdisciplinary collaboration
- ✓ Research activity

Challenges:

- ✓ Less admission in PG courses

Signature of IQAC Coordinator

25/7/22

Signature of the Principal

Angelab
25/7/22



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Name of the department: Community Health Nursing

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	<ul style="list-style-type: none"> ✓ Case Study, Care analysis, Clinical profile ✓ Different student centric teaching learning methods ✓ Role Play, simulation, Group discussion ✓ Field visits ✓ Clinical experience ✓ Demonstration etc <p>Add on courses and value added courses are offered to the students which helps the students to meet the increased demand of the profession and also to improve the employability skill</p>
<p><u>CRITERIA II:</u></p> <p>TEACHING LEARNING AND EVALUATION</p>	<p>Department identifies the advanced and slow learners after the first sessional examination by using the prescribed criteria and provide programmes for slow performers and advanced learners</p> <p>The department follows an appropriate Teaching methodology to achieve the learning outcome and maintains teaching methodology file</p> <p>The department assist the students in developing clinical skills and provide training on simulation</p> <p>The department have all updated faculty details and maintain the faculty profile</p> <p>The department ensures the examination system is followed as per the policy guidelines and adhere to the academic calendar for conducting the examination</p> <p>Examination cell has the responsibility in conducting the examination robust and timely</p> <p>Department observe and measure the learning outcomes systematically. Prepares the course outcome, Programme outcome and programme specific outcome. It is intimated to the students and incorporate in the teaching learning method</p> <p>The department helps in organizing the mentor mentee program</p>

	<p>regularly and maintains mentor mentee record</p> <p>Department monitors student progression by analyzing the results</p> <p>Clinical Skill Laboratory and Simulation based Learning helps the students to improve the clinical skills</p> <p>Department maintains</p> <ul style="list-style-type: none"> ➤ Continuous Internal Assessment criteria ➤ Competency based Assessment ➤ Workplace based Assessment ➤ Self-Assessment ➤ OSCE & OSCE ➤ Midcourse Improvement file ➤ Question paper and Answer key file ➤ Learning Outcome file ➤ Mentor Mentee Record
<p><u>CRITERIA III:</u></p> <p>RESEARCH, INNOVATIONS AND EXTENSION</p>	<p>The department conduct and participate in seminar /workshop /conference and the faculty is encouraged to attend the workshops/ Seminars conducted outside the institution</p> <p>The department have publications in journals (indexed & non indexed) papers published in national/ international conference proceedings</p> <p>Encourages the faculty to publish the articles in indexed journals</p> <p>The department have research projects of BSc and M.Sc. Nursing students</p> <p>The department conduct consultancy services like validation of research tools, resource persons and expert talks in conferences and workshops etc</p> <p>The department conduct and coordinate any kind of extension</p>

	<p>activities which focuses on the underprivileged</p> <p>The department conduct and coordinate in-service educations as per the need of the institution</p>
<p><u>CRITERIA IV:</u></p> <p>INFRASTRUCTURE AND LEARNING RESOURCES</p>	<p>The department take initiative in providing experience to students in Laboratories, Animal house and Herbal garden</p> <p>Gate entry register is kept in all the labs</p> <p>Departmental library is available for the faculty</p> <p>Does all classrooms are facilitated with ICT enabled tools for teaching and Learning</p>
<p><u>CRITERIA V:</u></p> <p>STUDENT SUPPORT AND PROGRESSION:</p>	<p>Majority of the students qualifies the competitive examination after completing the programme</p> <p>There is a progression of students to higher education</p>
<p><u>CRITERIA VI:</u></p> <p>GOVERNANCE AND LEADERSHIP</p>	<p>Department has stated its Vision, Mission and Objectives and excellence based on the institutional vision, Mission and Objectives</p> <p>Department has a proper assignment of various responsivity to faculty</p> <p>Department has an organogram in line with the organogram of the institution, Strategic planning considering the institutional strategic plan, conduct departmental meeting once in a month and maintains minutes of the meeting</p> <p>Journal presentation helps to add up the research knowledge among the faculty</p> <p>SWOC analysis is done every year for the evaluation and better future planning</p> <p>The faculty attended any workshop with financial support from institution / professional bodies</p> <p>Faculty undergoes regular training on professional development/ administrative training</p> <p>Department has a performance appraisal system for the teaching faculty</p>

	<p>Department conduct FDP, Journal club, orientation/ induction programs, refresher course, short term course etc</p> <p>Department has any external resource utilization</p>
<u>CRITERIA VII:</u> INSTITUTIONAL VALUES AND BEST PRACTICE	<p>Department has Health education practice and health education is provided in the hospital and in the community</p> <p>Department takes initiative in conducting Post clinical conference</p>
<u>CRITERIA VIII:</u> NURSING PART	<p>A well-equipped skill lab is available for the students and it is maintained well. Students are exposed to the clinical area for their practical experience.</p> <p>Department collects clinical skill lab feedback every year and necessary action is taken based on the feedback</p>

Strengths:

- ✓ Outreach programme with social commitment
- ✓ Committed faculty in the department
- ✓ Initiation of innovation

Weakness:

- ✓ Contribution of senior students
- ✓ Faculty turnover
- ✓ Insufficient time and accessibility of family members

Opportunities:

- ✓ Funded NSS unit
- ✓ Collaboration facility with other agencies
- ✓ Team work with local healthcare authorities
- ✓ Involvement of volunteers

Challenges:

- ✓ Changing nature of the community
- ✓ Expansion of service
- ✓ Leading advisor for health literacy

Signature of IQAC Coordinator

26/7/22



Signature of the Principal

26/7/2022

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Jubilee Mission College of Nursing
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Audit Report 2022-2023